



DEPARTMENT OF THE ARMY
PARKS RESERVE FORCES TRAINING AREA
BUILDING 620, 6TH STREET
DUBLIN, CA 94568-5201

IMPR- PL

14 December 2011

MEMORANDUM FOR ALL US Army Parks Reserve Forces Training Area Personnel

SUBJECT: PRFTA Policy #36, Lodging for Individual Soldiers performing Annual Training (AT) or Temporary Duty (TDY) at Parks Reserve Forces Training Area

1. **PURPOSE.** This memorandum establishes the policies and procedures governing the lodging of Individual Soldiers utilizing training barracks at Parks Reserve Forces Training Area (PRFTA).

2. **APPLICABILITY.** This policy is applicable to all PRFTA Tenant Units and all other agencies training on the Installation.

3. **POLICY.** The PRFTA Commander has overall responsibility and approval authority for the use of barracks.

a. The PRFTA barracks are primarily used for MOS-Training conducted by the 80th Training Command, support for the Noncommissioned Officer Academy (NCOA), and units performing AT. Tenant organizations residing on PRFTA are encouraged and should seek to provide "Lodging In Kind" to soldiers beyond the 50 mile radius. PRFTA cannot support full time use of the barracks for Battle Assembly for tenant units organic to PRFTA due to the increase mission load and projected support for the units within ARFORGEN model at Phase 1 and Phase 2. Battle Assembly soldiers with units stationed on PRFTA will coordinate with their Unit Administrator for "Lodging In Kind". Soldiers on PRFTA are authorized to use the Dining Facility when coordinated with the installation.

b. Units not without stationing orders on PRFTA are allow to conduct Battle Assembly training on PRFTA provided space is available. These arrangements can be made at the Training Management Office B311 located on 8th Street and Cromwell Ave. The Installation Commander reserves the right to deny or approve all requests submitted. PRFTA does not have BEQ or BOQ type quarters. Soldiers that are not authorized space within the barracks will have orders which reflect as such "Quarters Not Available". Soldiers on TDY are reimbursed for lodging or during BA units will use "Lodging In Kind" (LIK) for soldiers traveling beyond the 50 mile radius. This coordination is solely provided through the service members' assigned unit. These individuals can coordinate with post lodging for available housing for the duration of orders. Contact information for Post Lodging is lodging.parks@usar.army.mil or (925) 803-5326.


c. If Post Lodging is not available, the Lodging Office located at building 1151 will issue a Statement of Non-Availability (SNA). Soldiers in receipt of a SNA may secure lodging off post.

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d. Transportation for Individual AT Soldiers is an individual or training unit responsibility. PRFTA does not provide transportation.

4. PROPONENT. The Directorate of Plans, Training, Mobilization, and Security is the proponent for this policy. The point of contact is Richard Fielder at Richard.fielder@conus.army.mil, (925) 875-4304.



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Commanding